

## MILLWORK (CARPENTRY)

At THE SHOP, we are always seeking Artisans, Craftsperson's and just all-round creative types.

Ideally, we keep an eye out for individuals that have spent time working in an established scene shop or two. However, this is not required, as we are willing to train the right applicant..... A good attitude and willingness to learn goes a long way.

### RESPONSIBILITIES:

- Reviews, consults on shop/client drawings, renderings and sketches in order to execute projects and tasks to specification.
- Assesses equipment, materials and project specifications.
- Matches materials to requested design specifications.
- Participates in new construction projects, as well as refurbishment of existing elements.
- Maintains shop equipment and ensures proper usage.
- Maintains a thorough knowledge of universal standards and specifications in order to meet building codes and legal requirements.
- Develops working knowledge of dozens of methods used for a variety of lumber materials and components.
- Operates basic shop tools and equipment.
- Communicates with the entire fabrication team.
- Trims, finishes and sands components to get paint ready.
- Monitors work environment for hazards.
- Maintains healthy ventilation and clean work area.
- Follows safety protocol, including wearing Personal Protection Equipment (PPE).
- Interacts with Project Manager to determine labor needs and schedule allocation to get projects completed efficiently, on-time and on budget.
- Works with other departments within shop as needed.

### QUALIFICATIONS / REQUIREMENTS:

- Formal training through a vocational or technical school.
- Understanding of basic shop tools and equipment.
- Ability to lift 100 Lbs. properly and safely.
- Understands proper industry terminology for various scenic markets.
- OSHA 10 or OSHA 30 (*OSHA 30 certification is preferred as this is the standard for coordinating site labor in most venues*).
- Strong verbal communication skills.
- Critical thinking.
- Strong organizational and analytical skills.
- Ability to operate or become certified to operate multiple sized forklifts and similar equipment.

### REPORTS TO:

General Manager, Project Management and/or Ownership

### SALARY:

Salary is negotiable and based on experience.

***This position is Full-Time.***